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DAVE LANG
CLERK CIRCUIT COURT
LEON COUNTY, FLORIDA

IN THE CIRCUIT COURT OF THE
SECOND JUDICIAL CIRCUIT, IN
AND FOR LEON COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO. 94-03

IN RE. PERSONNEL RULES AND
REGULATIONS, OUTSIDE EMPLOYMENT

OR 2015 PG 0732

IN ORDER to achieve public confidence and trust in the Judicial Branch of Government, all Judicial employees must avoid real and potential conflicts between private interests and public duties. The purpose of this Administrative Order is to establish standards of conduct for all Judicial employees. Such standards are already established for Judicial Officers by applicable Laws and Regulations, it is therefore

ORDERED THAT:

A No Judicial employee shall engage in any business or transaction or shall have a financial or personal interest, direct or indirect, which is incompatible with the proper discharge of their official duties in the public interest, or, would tend to impair their independence in the performance of their official duties

B Prior to engaging in any outside employment, Judicial employees must provide written notice of the intent to seek outside employment to the Judicial Officer for whom the employee works, or the employee's supervisor

C Any Judicial employee engaged in outside employment on the effective date of this Order shall submit notice of same to their employing Judicial Officer or the employee's supervisor

DONE AND ORDERED at Tallahassee, Leon County, Florida, this 5 day of February,

1994


PHILIP J. PADOVANO
CHIEF JUDGE

